



UNIVERSITÀ
di **VERONA**

Dipartimento
di **LINGUE**
E LETTERATURE STRANIERE

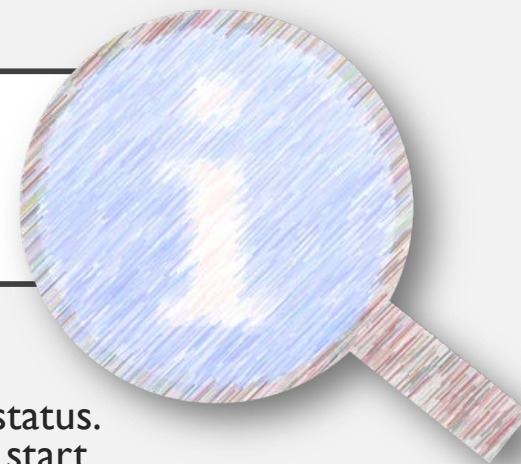
PH.D. PROGRAMME IN FOREIGN LITERATURES AND LANGUAGES



Year 2022-2023



BASIC INFORMATION



Being enrolled at Verona University means that you have student status. With this, you can access the services and resources you need to start engaging, studying, learning, researching, and enjoying your programme.

This also means that you need to:

- ✓ attend classes
- ✓ do research

i.e. collect **course and research credits** in order to qualify for admission to the second and third year.

Please find a small handbook («Vademecum del Dottorando») at [MYUNIVR](#) > Come fare per > Dottorati > La mia carriera come dottorando (you will need your GIA username and password).

An English version of the Vademecum will be available soon.

COORDINATOR AND CURRICOLA

The Ph.D. programme coordinator is
Professor Anna Bognolo
(anna.bognolo@univr.it)

Each student is member of a curriculum ('track'):

- Foreign Literatures and Cultures
- Foreign Languages and Translation

Please refer to your curriculum coordinator for help and/or information:

- Professor Lisanna Calvi (lisanna.calvi@univr.it)
Foreign Literatures and Cultures
- Professor Giovanni Tallarico (giovanni.tallarico@univr.it)
Foreign Languages and Translation

WHAT YOU WILL DO

- ✓ You will work on your research project with your **supervisor** and **co-supervisor**, who will be designated by the Ph.D. board in October-November. Of course, you may also benefit from the expertise of other board members, whom you are encouraged to contact.

The submission deadline for your Ph.D. dissertation (38th cycle) is **November 1st 2025**.

In addition to this you will need to earn:

- ✓ COURSE CREDITS (“crediti di didattica”)
- ✓ RESEARCH CREDITS (“crediti di ricerca”)



COURSE CREDITS

You will acquire your *crediti di didattica* (course credits) by attending classes and lectures organized by your Ph.D. programme (and curriculum) and by the *scuola di dottorato* (Ph.D. School):

- First-year students need to acquire **8** course credits by attending the Ph.D. programme activities and **8** course credits by attending the Ph.D. school ones, for a total of **16** credits.
- Second-year students need to acquire **8** course credits by attending the Ph.D. programme activities and **8** course credits by attending the Ph.D. school ones, for a total of **16** credits.
- Third-year students need to acquire **4** course credits by attending the Ph.D. programme activities and **4** course credits by attending the Ph.D. school ones, for a total of **8** credits.

PROGRAMME LEVEL ACTIVITIES

- **Foreign Literatures and Languages:**

WINTER SCHOOL, January 30 - February 3, 2023

«INTRECCI 5: generi e ibridazioni / CROSSINGS 4: genres and hybridization»

Please note these are **compulsory modules** that you must attend in order to obtain the 8 or 4 programme level course credits you need each year.

See current calendar and programme [here](#).

- **Foreign Languages and Translation:**

WINTER SCHOOL, February 6-10, 2023

Please note these are **compulsory modules** that you must attend in order to obtain the 8 or 4 programme level course credits you need each year.

See current calendar and programme [here](#).

- **Digital Humanities:**

WINTER SCHOOL, November 7-11, 2022

The calendar and programme will be available soon (see [here](#)).

Further **Digital Humanities** seminars will be held for **DH students**. These are **compulsory** for them and optional for other 'non-DH' students.

Please note that the attendance of DH workshops, etc. will count as course credits for DH students and as research credits for 'non-DH' students.

COMING DH WORKSHOPS AND SEMINARS



October 10, 2022: [DIGITAL MARATHON](#) in Verona
Project of Excellence | *Digital Humanities*
and Foreign Languages and Literatures.

The MARATHON includes a series of conferences
and presentations offered by the Department's staff members.

The whole MARATHON will be held in different cities from October 10 to 14 and can be
followed online by subscribing to <https://univr.zoom.us/j/87895114698>



Please check the Department [homepage](#) for
more information.



... or follow us on [Facebook](#)!

PHD AUTUMN AND SPRING SEMINARS

Both curricula offer a series of lectures expressly organized for PhD students and delivered by guest speakers and department members.

They are thought to provide students with both a broad introduction to key theories, concepts and debates in given areas and a focus on specific research topics.

Participation is **highly recommended**.

Please check [here](#) for further details.



SCHOOL LEVEL ACTIVITIES

These activities may include classes and interdisciplinary seminars and workshops in different areas, such as:

- Academic writing in English
- English for academic presentations
- Digital Humanities
- Statistics
- General topics (*lectiones magistrales*, one credit/lectio), etc.

See [here](#) for further details.

You may qualify for course credit also by attending the University Language Centre (CLA) activities. The Language Centre also offers Italian classes (for beginners too!). See [here](#). Attendance would earn you School level course credits.

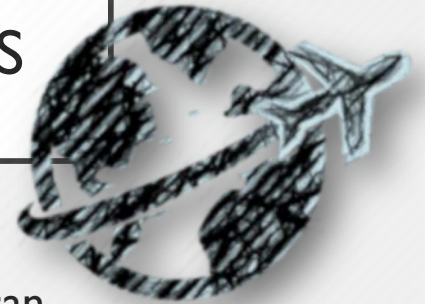
Please do not forget to ask for a certificate of attendance at the end of each course.

RESEARCH CREDITS



- The *crediti di ricerca* (research credits) can be acquired through the attendance of several activities both at the University of Verona and elsewhere and will be certified by the annual report listing research/scientific activities that each student has to produce at the end of the year.
- These activities may include and are not limited to: working on your research project, attending or speaking at conferences and/or symposiums, getting published, etc.
- You are supposed to schedule and discuss these activities with your supervisor and list them in your yearly final report that will be evaluated by the Ph.D. board.
- They cannot, however, stand in for (missing) course credits that you can acquire only by attending other mandatory activities such as the programme's or the school's courses, seminars, etc.

STAY ABROAD PERIODS AND CREDITS



Also, by spending **at least one month** doing research abroad you can acquire:

- ✓ **2 course credits per month (one programme credit + one school credit)**

The length of your stay will of course depend on your specific research needs; a period longer than 6 months, however, should be formally authorized by the Ph.D. board.



ADMISSION TO THE SECOND AND THIRD YEAR/ I

In order to be admitted to the second and third year you will need to produce:

- ✓ an **essay (term paper)**. It will be assigned by one of the professors – of your choice – who taught a module during the Winter School; the topic should concern issues you found particularly stimulating among those delved into during the Winter School or during other ‘crediti di didattica’ activities. It should also differ from your main research topic. Length and methodology must be discussed with the chosen instructor who **cannot** be your supervisor.
- ✓ **DEADLINE** for submission: mid-SEPTEMBER.

A word to the wise: contact the professor you intend to work with *at least* three or four months ahead.

Third-year students may write a term paper or a report on either the Winter School or other ‘course credit’ activities.



ADMISSION TO THE SECOND AND THIRD YEAR/2

In order to be admitted to the second and third year, you will also need to produce:

1. **a 'course credit acquisition' form:** this will state all activities you attended. Before submitting the documentation, please make sure the Ph.D. coordinator, Professor Bognolo, has checked and signed the form. Do not forget to sign it yourselves.
2. **a written report** summarising all the scientific and research activities you pursued or took part in and the skills you acquired. The **report certifies the acquisition of research credits** and will be evaluated by the Ph.D. board. The report must be signed by your supervisor.

Do not forget to attach the certificates of attendance proving the attendance to seminars, Summer and/or Winter Schools, both at the University of Verona and elsewhere.

Please find all forms at [MYUNIVR](#) > Come fare per > Dottorati > La mia carriera come dottorando.

END-OF-THE-YEAR MEETING

- The Ph.D. board meets all Ph.D. students at the end of each academic year. Students are asked to produce a brief (15-minute) presentation illustrating their projects and ongoing research.
- Participation is **mandatory**.
- Meetings are usually held in **September**.



AUTHORIZED ACTIVITIES

In order to:

- participate in or attend a conference or spend a research period either abroad or away from Verona (*missioni*),
- engage in working activities,
- access additional funding (managed by the Head of the Ph.D. school)

you **need to be authorized** by the coordinator or the Ph.D. board.

In case of *missioni* you need authorization from the Ph.D coordinator (for periods of less than 6 months) or the Ph.D. board (for longer periods, i.e. more than 6 months).

Working activities are allowed **only if** related to research or academic domains (e.g. teaching assistantship up to 40 hours per year) and must be authorized by the Ph.D. board.

In both cases, please send all relevant documents to Ms Laura Marcazzan (please always cc the programme coordinator, [Professor Bognolo](#)).

Please find all authorization forms at [MYUNIVR](#) > Come fare per > Dottorati > La mia carriera come dottorando.

Please address queries on
bureaucratic issues to
Ms Laura Marcazzan
(cc Anna Bognolo).

Email: laura.marcazzan@univr.it
Tel. +39 045 802 8263
Office: PhD Unit
(Chiostro San Francesco)
Opening hours: Monday,
Wednesday and Friday,
10.00 to 1.00

SCHOLARSHIP AND OTHER FUNDING

- Scholarship payments will be issued monthly.

Extra funding will be provided for:

- ‘ordinary’ research activities (conference participation, etc.). Additional 10% per year = approx. €1,300.
- (research) periods abroad
- ‘extraordinary’ research activities abroad (connected to the research project). A call for applications is normally published by the Ph.D. school.
- you may apply for extra funding (for stay abroad periods only) by responding to the “Bando mobilità” and “Bando Erasmus” calls.

Further information is available at [MYUNIVR](#) > Come fare per > Dottorati > La mia carriera come dottorando.

WHERE TO GO



- Classes are usually held either in the University 'regular' lecture rooms (*Palazzo di Lingue*, 3rd floor and "Co-Working" room, Mezzanino Floor) or in the "Olimpia" room (*Palazzo di Lettere*, 3.06, 3rd floor).
- Ph.D. students common rooms: are located at the *Palazzo di Lingue* (2nd floor, Rooms 2.03 and 2.12). It is advised that no more than three people be in the room at the same time, so reservation is mandatory (see link below). Please write to Mr Marco Fresolone (marco.fresolone@univr.it) in order to obtain your key to room 2.03.



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PHD STUDENT REPRESENTATIVES

- They represent you during the doctoral board meetings, are expected to present any request from the PhD students and in return all discussions that are held or important information that are communicated during those meetings by summarizing them to their colleagues.
- Please refer to:



Giada Blasut (giada.blasut@univr.it) – Literatures and Cultures

Daniele Caccin (daniele.caccin@univr.it) – Languages and Translation



LiVeLunches



Need to rehearse a presentation and receive more feedback than an empty room can provide? Or are you simply looking for a bit of support and encouragement from your fellow PhD students? **Have no fear, the LiVe Lunch is here!**

This weekly get-together is organized in Verona for and by all interested PhD students in the Lingue departments of both Verona (Languages and Literatures, Linguistics) and Bolzano (Linguistics), and provides us with the opportunity to present our research in an informal setting, discuss ideas and issues, and help each other with feedback and suggestions.

Every LiVe Lunch, someone presents (either alone or in collaboration) their PhD research or a side project concerning any topic related to language, literature or linguistics.

So please, don't be shy, it's your time to shine! October, 19th and October, 26th will be dedicated to YOU, our first-year colleagues, so that you can tell us a little bit about yourselves and your projects. It will be a great opportunity to get to know the other PhD students, from all subject areas of the involved PhD programmes. Each speaker has 10-15 minutes for their presentation – don't worry, it can't be worse than the interview(s) you have had before!

Please tell us which of the two dates suits you better by filling the following Doodle form: <https://doodle.com/meeting/participate/id/aQ0KGJ5e>

In order to facilitate attendance, the LiVe Lunches will be held both in presence and via Zoom. You will receive the Zoom link in due time. Needless to say, in-presence attendance is highly recommended on the day of your presentation, and, in general, strongly encouraged for everyone. Naturally, everyone can present more than once during the year!

We usually schedule the presentations through the Google sheet linked below:

https://docs.google.com/spreadsheets/d/1ISKuqkXp2noRBWYueUQfAFP_ITqBC9IN/edit#gid=25187289

Visit <https://sites.google.com/view/livelunch/homepage> and follow “Live - Linguistics in Verona” on Facebook!

If you have doubts or requests, please contact: emanuele.bernardi@univr.it or giulia.dagostino@univr.it

Looking forward to seeing you soon!

LAST BUT NOT LEAST

Please update your University personal webpage.

Login to MYUNIVR using your GIA username and password, then click on the DbERW icon (see My Desk)



Enter your personal information, photo, CV, project description, name of supervisor, etc. at Menù principale > Personale > Dati personali

See [here](#) for details.

Should you experience technical issues, please refer to Ms Luisa Mancini (luisa.mancini@univr.it).