



Ph.D. Programme in Foreign Literatures and Languages:

Criteria for the acquisition of ECTS credits (CFU) Academic Year 2021/2022

ECTS chart (60 CFU/year)

	1st year			2nd year			3rd year			FINAL
		School	Programme		School	Programme		School	Programme	
<i>Course credits (CFU didattica)</i>	16	8	8	16	8	8	8	4	4	40
<i>Research credits (CFU ricerca)</i>	44			44			52			140
<i>Total</i>	60			60			60			180

As shown in the chart above, Ph.D. students need to collect both course credits (*crediti di didattica*) and research credits (*crediti di ricerca*) in order to complete their programme (and qualify for admission to the second and third year).

- ✓ First-year students need to acquire **8** course credits by attending the Ph.D. programme activities and **8** course credits by attending the Ph.D. school ones, for a total of **16** credits.
- ✓ Second-year students need to acquire **8** course credits by attending the Ph.D. programme activities and **8** course credits by attending the Ph.D. school ones, for a total of **16** credits.
- ✓ Third-year students need to acquire **4** course credits by attending the Ph.D. programme activities and **4** course credits by attending the Ph.D. school ones, for a total of **8** credits.

Ph.D. programme course credits

Students will acquire these *crediti di didattica* (programme course credits) by attending classes and lectures organized by the Ph.D. programme (e.g. Winter or Summer School) and by the *scuola di dottorato* (Ph.D. School). See [section 1](#) of the Ph.D. programme courses webpage for further details. Specific Digital Humanities seminars will be held for DH students. These are compulsory for them and optional for other ‘non-DH’ students. Please note that the attendance of DH workshops, etc. will count as course credits for DH students and as research credits for ‘non-DH’ students. Attendance is **mandatory** but may be *exceptionally* replaced by other activities upon written authorization of the Ph.D. programme coordinator.

Ph.D. school course credits

Students will acquire these *crediti di didattica* (school course credits) by attending classes and interdisciplinary seminars and workshops offered by the Ph.D. school (*scuola di dottorato*). These range over different areas, such as computer science, statistics, copyright and research-related topics. Please note that class attendance may not be required and credits may therefore be obtained by passing a final test only. See [section 4](#) of the Ph.D. programme courses webpage for further details.

Research credits

These credits (*crediti di ricerca*) can be acquired by completing different kinds of (optional) activities both at the University of Verona and elsewhere (see [sections 2 and 3](#) of the Ph.D. programme courses webpage for further details). They also include but are not limited to: working on one's research project, attending or speaking at conferences and/or symposiums, publications, etc. The Ph.D. students must schedule these activities with their supervisors and list them in their yearly final report. The report, signed by the supervisor, will certify the completion of the yearly amount of research credits (for a total of 44 or 52 – no analytical report required) and will be evaluated by the Ph.D. board.

Stay abroad periods and credit acquisition

By spending at least one month doing research abroad Ph.D. students can acquire: 2 course credits per month (1 programme credit + 1 school credit), and 3 research credits per month.

Admission to the second and third year

In order to be admitted to the second and third year, Ph.D. students will need to produce an essay (term paper), usually assigned by an instructor chosen among those who, taught a module during the Winter School. The paper's topic should lie outside the Ph.D. student's main research area. Length and methodology will be discussed with the chosen instructor who cannot be the student's supervisor. The deadline for submission is September of each year.

Third-year students may write a term paper (see above) or a report on either the Winter School or other 'course credit' activities.

End-of-the-year required documents and activities

Besides the term paper (see above), at the end of each academic year, Ph.D. students are required to produce the following:

- ✓ a 'course credit acquisition' form stating all course credit activities that the student attended during the academic year. This form must be signed by both the Ph.D. student and the Ph.D. programme coordinator.
- ✓ a written report, signed by the Ph.D. student's supervisor, summarizing all other activities the student took part in and the skills he/she acquired. This report will certify the acquisition of research credits and will be evaluated by the Ph.D. board.

Also, the Ph.D. board meets all Ph.D. students at the end of each academic year. At the meeting students are asked to produce a brief (15-minute) presentation illustrating their projects. Participation is **mandatory**; the meeting is usually held in September and online participation is allowed.

Stay abroad periods

Ph.D. students are encouraged to spend part of their programme conducting research abroad. Besides their annual budget, they can apply for Erasmus or "Bando Mobilità" as well as third-party funding.

Forms

All information is available on the [Ph.D. Programme webpage](#).

Further information and forms are available at www.univr.it > MYUNIVR > SERVIZI > RICERCA > DOTTORATI DI RICERCA > [DOTTORANDI](#)